

WPO Member guidelines

Member Responsibilities - Each member, regardless of Class of Membership (except Honorary Membership) is expected to conform to the following responsibilities:

1. WPO Dues – Each member organisation is responsible for ensuring that WPO dues are current and paid in full.
2. Participation – All members recognize that attending WPO meetings, generally held twice per year, is essential to the strength and progress of the Organisation. Consequently, if a member cannot attend a meeting, the member is expected to do one of the following:
 - a) Appoint an alternate person from the member organisation to attend.
 - b) If *a)* is not possible, member must provide a valid reason for not attending a meeting and provide that reason in writing to the General Secretary. Reasons may include but not be limited to health, financial issues, political unrest.
3. Each member is also expected to play a meaningful role in the smooth and efficient operation of the organization, including:
 - a) Timely supply of requested information to the Secretariat.
 - b) Serve on at least one of the designated working groups, if asked.
 - c) From time to time, offer to host WPO board meetings.
 - d) When appropriate, support the WPO newsletter with articles and or information.